



Please fill in this form and send with your films	
Name	
Email Address	
Return Delivery Address	
Phone Number	

Total Price or Quoted Price if known:

£

Please make a list below of the types of films you are sending for scanning including quantity if know:

Simple Scanning Service – For all projects to be invoiced upon completion- Roughly count your material so that you know an estimated cost – Please use our website film guide to identify your film, if in doubt just send us a photo or ask us.
All material supplied will be digitised at our published or agreed prices. We will not contact you to confirm quantities, formats or costs before proceeding. Please therefore ensure you are familiar with our pricing structure.

Payment	Online Payment already made ☐	To be Invoiced via Email ☐			
How do you want your digital data? 	CD/DVD  ☐	SD Card  ☐	USB Stick  ☐	Cloud Download  ☐	It is not always possible to offer a cloud download for larger projects, we always recommend a USB Stick
Return Shipping 	CLOUD DOWNLOAD ONLY Originals not returned ☐	Personal Collection ☐	Tracked Post/Courier ☐		
How did you first hear of Mr Scan?					
Signature: Signed to agree with Mr Scan terms and conditions as per our website		Date:			
Please make any additional notes or instructions you wish us to know on the reverse of this order from.					

If you are planning to drop off your package in person, please email or call us to make an appointment.

Visiting Mr Scan is via appointment only

Please fill in and attach this address label to your package

If your package does not contain this label it may cause delays in your order being processed.

Don't forget to pay for your postage and fill in your return address.

If you have not made an online order don't worry, will not have an order number; just leave this section blank.

Please put your return address on the back of the package.

..... **Cut Here**



Mr Scan Ltd.

"THE OAST HOUSE"

5 MEAD LANE

FARNHAM

SURREY

GU9 7DY

United Kingdom

What3word:

Jazz.hatter.mouths

COURIERS: PLEASE USE CAR PARK ENTRANCE

HANDLE WITH CARE

FRAGILE

THANK YOU

Important information

Order number:

(Leave blank if you don't know)

Customer Name: